



Mesquite Friendship Christian Academy

Application Checklist

Upon submission of this application, you must include the following:

- 1. Copy of College Transcripts
- 2. Copy of current teaching certificate or statement of your Texas state certification status
- 3. Two professional reference letters
- 4. One character reference letter from a church leader

Your application will not be considered for a job opening unless the full application is complete with the above items attached.

I understand that this employment application and any other Mesquite Friendship Christian Academy (MFCA) documents are not promises of employment. If I am hired and not employed pursuant to a contract of employment that contains a specific duration of employment, I understand that my employment will be on a trial period for ninety (90) days from the date of my hiring, and that I will remain an at-will-employee thereafter. I further understand that, if I am employed, I can terminate my employment at any time with or without cause and with or without advance notice, and that Mesquite Friendship Christian Academy has a similar right. I understand that no manager, representative, or agent of the Academy has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, except that the Superintendent may do so in writing. If I am hired under a contract, the contract will control the terms of my employment.

The information given by me on this application and during the interview process is true and complete in all respects, and I agree that if the information is found to be false, misleading, or unsatisfactory in any respect (in the Academy's judgment) that I will be disqualified from consideration for employment or subject to immediate dismissal if discovered after I am hired.

I CERTIFY THAT I HAVE RECEIVED A SEPARATE WRITTEN NOTIFICATION THAT MESQUITE FRIENDSHIP CHRISTIAN ACADEMY MAY OBTAIN A CONSUMER REPORT ON ME FOR USE IN CONNECTION WITH MY APPLICATION AND, IF HIRED, MY EMPLOYMENT WITH THE SCHOOL. I AUTHORIZE MESQUITE FRIENDSHIP CHRISTIAN ACADEMY TO OBTAIN THIS REPORT.

DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THESE STATEMENTS.

MFCA frequently networks with other reputable Christian Schools and at times, we are asked to share qualified applicants as a professional courtesy. Please indicate below whether or not you authorize Mesquite Friendship Christian Academy (MFCA) to share your contact information and application on file with MFCA with another Private Christian School when MFCA is contacted by their Administration for a position that is an excellent match for your interest and qualifications.

Yes, I authorize Mesquite Friendship Christian Academy to share my contact information and application on file with another Private Christian School

No, I do not authorize Mesquite Friendship Academy to share my contact information and application on file with another Private Christian School

Applicant's Signature

Date